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Teacher To Be Information Sheet

The *Teacher To Be* scholarship program provides scholarships for non-instructional personnel in Marion County public schools, who are pursuing a degree in education. The Public Education Foundation and **Progress Energy** are committed to helping our school district attract quality, dedicated teachers to provide our students with the best education possible.

Scholarship Amount: \$1,000 (to be distributed in two \$500 allotments)

Who is eligible

Current non-instructional employees who have been employed for 3 or more years by Marion Co. Public Schools; are enrolled/or have been accepted in a community college or a college of education at a university or college; and who agree to teach in Marion County for 3 years following graduation.

Timeline

- May 23, 2008 at 5:00pm –deadline for submitting application
- Week of June 2—Recipients will be notified via phone or email.

Scholarship money is distributed in two \$500 allotments. Recipients must register for two semesters between July 1, 2008 and June 15, 2009 for a minimum of 12 credit hours.

Listed below are the criteria, selection process and responsibilities of scholarship recipients. Scholarship application is available on the Foundation website at www.pefmc.org.

Selection of Recipients:

- Applicants must be currently employed by Marion County Public Schools and have been employed for at least 3 years in the non-instructional personnel category; e.g. teacher assistants, paraprofessionals, guidance clerks, school secretaries.
- Applicant must be enrolled in a college or university pursuing an A.A. or bachelor's degree in education.

- If not currently enrolled then must show letter of acceptance into college or university and must sign up for classes for the fall term.
- Applicant must fill out an application and submit a letter of recommendation from their principal or department supervisor to the Public Education Foundation.
- Recipients must submit 7 application packets; **one packet to contain original application, official transcript and most recent report card.** The other 6 packets are to include a copy of the application, copy of the transcript and a copy of the report card.
- A committee of community members will review applications and select recipients based on the application and the letter of recommendation.

Recipient's responsibilities:

- Recipient will submit the Payment Request Form, provided by the Foundation, 3 weeks prior to each semester in order to receive the scholarship funds.
- **Recipient will submit a Continuation of Funding form to the Foundation each semester in order to receive additional funds.**
- Subsequent funding will be contingent on the student maintaining a minimum of a 3.0 grade point average and completing the appropriate number of hours. Student must take 6 semester hours per semester for a minimum of two semesters per school year.
- Recipient will agree to teach in Marion County for a minimum of 3 years immediately following graduation, provided jobs are available.

Management of each scholarship:

- Scholarship money becomes available after July 1. No monies will be expended before that date.
- The Public Education Foundation will oversee the distribution of the funds.
- Funds will be distributed **\$500 per semester** to the college the student is attending.

Monitoring scholarships:

- The Foundation will work with the colleges to track the progress of the students.
- Students will submit a copy of the report card to the Foundation from the previous semester with each Continuation of Funding form submitted.
- If the student is not enrolling for a semester, he/she must submit in writing to the Foundation a letter of explanation and plans for re-entering school.
- Should a current recipient not continue to meet the criteria for subsequent funding, the scholarship committee will select a new applicant based on scholarship criteria.

www.pefmc.org

PUBLIC EDUCATION FOUNDATION OF MARION COUNTY, INC.

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~Equal Opportunity School District~